



Nebraska ♦ Department ♦ of ♦ Roads

Safe Routes to School Program

What is the Safe Routes Nebraska Program?

The Nebraska Department of Roads Safe Routes Nebraska Program provides funding to local, regional and state government entities to complete infrastructure and noninfrastructure projects that will better enable **and** encourage K-8 school children to walk and bike to and from school. Projects that would be eligible include infrastructure-related projects that will substantially improve the ability of students to walk and bicycle to school. Other eligible projects include noninfrastructure activities that will educate students how to walk and bicycle to school safely, and also encourage students and parents to choose walking and bicycling over motorized transportation. The maximum funding per applicant is \$250,000.

What types of projects are eligible for safe routes funds?

Example **infrastructure** projects include the following:

- ◆ Traffic calming and speed reduction improvements
- ◆ Pedestrian and bicycle crossing improvements
- ◆ Sidewalk improvements
- ◆ Off-street bicycle and pedestrian facilities
- ◆ Secure bicycle parking facilities
- ◆ Traffic diversion improvements in the vicinity of schools

Example **noninfrastructure** projects include the following:

- ◆ Public awareness campaigns and outreach
- ◆ Traffic education and enforcement in the vicinity of schools
- ◆ Student sessions on bicycle and pedestrian safety, health, and environment
- ◆ Funding for initial start-up costs related to training volunteers, and managers of safe routes to school programs (not recurring costs)

The Safe Routes Nebraska Program reserves the right to prioritize categories for funding.

Who may apply for safe routes funds?

Most state and local governmental agencies or political subdivisions within the State of Nebraska are eligible to apply. This includes local units of government (villages, cities and counties), natural resource districts, state agencies, and the University of Nebraska. Certain other governmental entities may also be

eligible to apply. Schools and/or school districts are eligible to apply for safe routes funds. Non-profit organizations that demonstrate an ability to meet program requirements may be eligible to receive funding.

In order to establish preliminary eligibility, your project must meet all three of the following criteria:

- ◆The project must fit within the eligible project types listed above;
- ◆Infrastructure projects must be within a two-mile radius of a K-8 school. Noninfrastructure projects related to traffic education and enforcement activities must also meet the two-mile criteria. However, all other eligible activities under the noninfrastructure portion of the SRTS Program do not have a location restriction;
- ◆The applicant must commit to provide future maintenance of infrastructure projects, and provide a sustainability plan for noninfrastructure projects.

Please contact the Safe Routes Nebraska State Coordinator at (402) 476-7331 for clarification.

Project Selection

A Selection Committee will review proposed projects and make project funding recommendations to the Director of the Department of Roads for approval. This committee is comprised of members of federal, state and local government agencies as well as citizen representatives with expertise in the various components of safe routes.

Application Process

The application process is intended to establish communication between the Safe Routes Nebraska State Coordinator and applicants. Therefore, we have established the following process:

Step 1: Complete Intent-to-Apply Form (*attached to this brochure*). Please provide a description of the proposed project, and specifically state what aspects of the project will require the use of safe routes funds. Also, include information on what program eligibility requirements the project will fulfill.

Additional forms may be downloaded from www.SafeRoutesNE.com

Send completed form to: Kelly Morgan
Safe Routes Nebraska State Coordinator
Sinclair Hille Architects
700 Q Street
Lincoln, NE 68508

Step 2: If your project meets requirements for eligibility, the applicant will be asked to continue by completing a full application form. An application packet with instruction booklet will be mailed to the contact person named on the Intent-to-Apply Form. Upon NDOR receipt of the draft application, the Coordinator will meet with each applicant at the nearest NDOR District Office.

Step 3: Select Committee meets to review final project applications and make funding recommendations to the Director of the Department of Roads.

Step 4: Notification by the Department of Roads and State Coordinator on the funding status of your project.



For Office Use Only
 Date Received: _____

Intent-to-Apply Form

TYPE OF APPLICANT: <i>(Check One)</i>		<input type="checkbox"/> School	<input type="checkbox"/> Village	<input type="checkbox"/> County	<input type="checkbox"/> NRD
APPLICANT NAME:		<input type="checkbox"/> School District	<input type="checkbox"/> City	<input type="checkbox"/> State	<input type="checkbox"/> Other
APPLICANT CONTACT PERSON:			TITLE:		
MAILING ADDRESS: <i>(Street)</i>			CITY:	STATE:	ZIP:
DAYTIME PHONE NUMBER: () -	FAX NUMBER: () -	E-MAIL:			
SIGNATURE OF CONTACT PERSON:		DATE:	ESTIMATED PROJECT COST: \$		
APPLICANT SIGNATURE:	TITLE:	DATE:			
PROJECT TYPE: <i>(Check One)</i> <input type="checkbox"/> Infrastructure <input type="checkbox"/> Noninfrastructure <input type="checkbox"/> Both					
PLEASE DESCRIBE THE PROPOSED PROJECT AND HOW IT WILL ENABLE & ENCOURAGE K-8 STUDENTS TO SAFELY WALK & BICYCLE TO AND FROM SCHOOL:					

Please limit your response to the space provided.